

MUSEUM OF PHOTOGRAPHIC ARTS

Becky Moores Center for Visual Learning

Museum of Photographic Arts
San Diego, California
January 2017

Youth Teaching Artist

Status: Part-time hourly

Hours: 5 to 15 hours per week on average, will vary monthly based on need, no minimum hours per month guaranteed

Salary: \$15-\$18 per hour, based on experience

Start Date: June 2017

Reports to: Youth Programs Manager

This position reports to the Youth Programs Manager and is part of the Department of Visual Learning.

Primary responsibilities include, but are not limited to:

- Assist in developing curriculum and activities for educational programs.
- Instruct and assist with MOPA education programs and activities including, but not limited to, school outreach, workshops, camps, group tours, and family day activities as needed.
- Assist with the administration of MOPA education programs as assigned.
- Create programmatic lessons and activities for future use.
- Communicate through in-person meetings, phone calls, and emails with the Youth Programs Manager regarding program status and statistics.
- Communicate, coordinate and attend meetings with school teachers and staff for planning, classes, and other program needs.
- Transport and maintain necessary photography equipment for off-site classes.
- Communicate needs for program supplies to school teachers and Museum staff.
- Provide photographic documentation of programs.
- Represent MOPA in a professional manner at conferences, internal and external meetings, and public events
- Additional duties as assigned.

Qualifications

Education:

- Minimum of a B.A. in Photography, Studio Art, Art Education, Art History, and/or a related field.

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Experience and Characteristics:

- Strong organizational and interpersonal skills;
- Positive attitude and the ability to work both independently and as a member of a team;
- Minimum 2 years teaching experience with K-12 school students, including integrating arts into standards-based curricula;
- Familiarity with inquiry-based teaching techniques;
- Knowledge and experience with school standards, including familiarity with Visual and Performing Arts standards, familiarity with the National Core Arts Standards, and experience with the application of the Common Core Standards;
- Knowledge and experience with photographic arts preferred but not required;
- Must be able to work with a variety of age groups and be comfortable engaging with a wide range of knowledge, experience, and abilities;
- Must enjoy working with diverse audiences and be a solid public speaker who can manage groups;
- Computer skills, knowledge, and experience with Google Drive, Google Docs, and digital photographic editing tools;
- Must have a vehicle and the ability to travel to program sites throughout San Diego County;
- Flexible schedule;
- Extremely reliable and dependable;
- Ability to work occasional evenings and weekends;
- Daily access to internet and communication via email is required;
- Bilingual a plus.

Physical Requirements

- | | |
|---|---|
| <input checked="" type="checkbox"/> Sitting | <input checked="" type="checkbox"/> Grasping |
| <input checked="" type="checkbox"/> Walking | <input checked="" type="checkbox"/> Traveling |
| <input checked="" type="checkbox"/> Bending/stooping | <input checked="" type="checkbox"/> Kneeling |
| <input checked="" type="checkbox"/> Reaching outward | <input checked="" type="checkbox"/> Pushing/pulling |
| <input checked="" type="checkbox"/> Squatting/crouching | Usual amount <u>15</u> lbs (<i>estimate</i>) |
| <input checked="" type="checkbox"/> Manual dexterity | Max amount <u>60</u> lbs (<i>estimate</i>) |
| <input type="checkbox"/> Crawling | <input checked="" type="checkbox"/> Lifting |
| <input type="checkbox"/> Balancing | Usual amount <u>15</u> lbs (<i>estimate</i>) |
| <input checked="" type="checkbox"/> Standing | Max amount <u>40</u> lbs (<i>estimate</i>) |
| <input checked="" type="checkbox"/> Driving | <input checked="" type="checkbox"/> Carrying |
| <input type="checkbox"/> Climbing | Usual amount <u>10</u> lbs (<i>estimate</i>) |
| <input checked="" type="checkbox"/> Reaching Above Shoulder | Max amount <u>20</u> lbs (<i>estimate</i>) |

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To apply:

Please e-mail cover letter and resume to: Youth Programs Manager, lane@mopa.org Please no telephone calls. No Recruiters. Please note salary. Incomplete applications will not be considered.

This job description is intended as a guide to the general job responsibilities and is not inclusive of every duty the employee is expected to perform.

Under the provisions of California Penal Coded Section 11105.3, the Museum fingerprints employees and/or volunteers who are directly responsible for the care and security of children, elderly, handicapped, or mentally impaired. There is a three-week wait period between identifying the staff member and their hire date to allow for the background check reports to be received. Once clearance has been received for the candidate, a formal offer can be made.

MoPA is an Equal Opportunity Employer